

Kirklees Council



Tuesday 17 May 2022

Dear Member

A Meeting of Annual Council will be held on Wednesday 25 May 2022 at 12.30pm in the Main Hall, Huddersfield Town Hall.

Agenda Items 1 to 3 will be considered at 12.30pm. The meeting will then adjourn until 3.00pm when the remaining items of business will be considered.

This meeting will be webcast live and will be available to view via the Council's website.

The following matters will be debated:

Pages

1: To Elect the Mayor for the ensuing year

To elect the Mayor for the 2022/2023 Municipal Year.

2: To Appoint a Deputy Mayor for the ensuing year

To appoint a Deputy Mayor for the 2022/2023 Municipal Year.

- 3: Minutes of the Ordinary Meeting of the Council held on 16 March 2022** 1 - 6
- To agree and authorise the Mayor to sign as a correct record.
-
- 4: Interests** 7 - 8
- The Councillors will be asked to say if there are any items on the Agenda in which they have a Disclosable Pecuniary Interest, which would prevent them from participating in any discussion or vote on an item, or any other interest.
-
- 5: Announcements by the Mayor and Chief Executive** 9 - 10
- To (i) to note the results of the Local Council Elections held on 5 May 2022, and the acceptance of the Office of Councillors elected and (ii) to receive any announcements.
-
- 6: Apologies for Absence**
- To receive any apologies for absence.
-
- 7: Proposed amendments to Contract Procedure Rules (Reference from Corporate Governance and Audit Committee)** 11 - 80
- To consider and determine amendments to the Council's Contract Procedure Rules.
- (Report attached)
- Contact: Jane Lockwood, Head of Procurement
-
- 8: Proposed amendments to Financial Procedure Rules (Reference from Corporate Governance and Audit Committee)** 81 - 126
- To consider and determine amendments to Financial Procedure Rules.

(Report attached)

Contact: Martin Dearnley, Head of Risk

9: Proposed amendments to the Council's Constitution (Reference from Corporate Governance and Audit Committee) 127 - 182

To consider and determine proposed changes to the Council's constitution.

(Report attached)

Contact: Julie Muscroft, Service Director (Legal, Governance and Commissioning)

10: Report of the Members' Allowances Independent Review Panel (Reference from Corporate Governance and Audit Committee) 183 - 192

To consider the proposed recommendations.

(Report attached)

Contact: Samantha Lawton, Head of Governance

11: Meetings of Council 2022/2023 (Reference from Corporate Governance and Audit Committee) 193 - 196

To determine the schedule of meetings of Council for the 2022/2023 Municipal Year.

(Report attached)

Contact: Samantha Lawton, Head of Governance

12: Appointment of Committees, Boards and Panels 197 - 200

To determine the Committees, Boards and Panels of Council for the 2022/2023 municipal year.

(Report attached)

13: Allocation of Seats

201 -
202

To determine, for the 2022/2023 Municipal Year, the allocation of seats on Committees and to any Political Groups formed under the Local Government (Committees and Political Groups) Regulations 1990 (or any substituted regulations) and the allocation of seats to any Members of the Council who are not Members of any such Political Groups if there are any outstanding unallocated places.

(Schedule attached)

It is proposed that arrangements for representation of Political Groups on the Committees and Panel listed below should NOT be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 but should be as set out in the report to be circulated at this item:

Corporate Governance and Audit Committee
Corporate Parenting Board
Health and Wellbeing Board
Overview and Scrutiny Management Committee

This notice is given in accordance with Section 17 of the 1989 Act and Regulation 20 of the Local Government (Committee and Political Groups) Regulations 1990. Each proposal will require approval with no Members of the Council voting against.

Contact: Samantha Lawton, Head of Governance

14: Membership of Committees, Boards and Panels, and Ratio of Substitutes Panel

To determine (i) Membership of Committees, Boards and Panels for the 2022/2023 Municipal Year, in accordance with nominations from Group Business Managers, and (ii) the ratio of Substitutes Panel Members for each political group.

(Schedule to follow)

Contact: Samantha Lawton, Head of Governance

15: Dates and Times of Committees, Boards and Panels

203 -
218

To determine the date and time of meetings of Committees, Boards

and Panels for the 2022/2023 Municipal Year.

(Schedule attached)

Contact: Samantha Lawton, Head of Governance

16: Appointment of Members to Joint Authorities

219 -
224

To determine the arrangements for the allocation of seats on Joint Authorities for the 2022/2023 Municipal Year.

(Report attached)

Contact: Samantha Lawton, Head of Governance

17: Appointments to Outside Bodies and Other Committees

225 -
232

To determine the appointment of representatives to other Committees, Outside Bodies etc for the 2022/2023 Municipal Year, except for those appointments to bodies which is exercisable only by the Leader, or is delegated by the Council.

(Report attached)

Contact: Samantha Lawton, Head of Governance

18: Appointment of Spokespersons for Joint Committees and External Bodies

233 -
236

To determine the Council's spokespersons nominated to reply to oral questions at Council for the 2022/2023 Municipal Year.

(Report attached)

Contact: Samantha Lawton, Head of Governance

19: Appointment of Chairs of Committees and Lead Councillors - Primary Care Networks and Local Health Improvement

To appoint Chairs of the following Committees, and Lead Councillors (Place Partnership) for the 2022/2023 Municipal Year.

The schedule is based upon the approval of the proposal as set out at Agenda Item 12.

- (a) Appeals Panel
- (b) Corporate Governance and Audit Committee
- (c) Health and Wellbeing Board
- (d) Licensing and Safety Committee
- (e) Overview and Scrutiny Management Committee
- (f) Personnel Committee
- (g) Standards Committee
- (h) Strategic Planning Committee
- (i) Statutory Officer Dismissal Committee
- (j) Scrutiny Panel – Childrens
- (k) Scrutiny Panel – Corporate
- (l) Scrutiny Panel – Economy and Neighbourhoods
- (m) Scrutiny Panel – Health and Adult Social Care
- (n) Primary Care Network and Local Health Improvement – Spen
- (o) Primary Care Network and Local Health Improvement – Birstall and Birkenshaw
- (p) Primary Care Network and Local Health Improvement – Three Centres
- (q) Primary Care Network and Local Health Improvement – Dewsbury and Thornhill
- (r) Primary Care Network and Local Health Improvement – The Valleys
- (s) Primary Care Network and Local Health Improvement – The Mast
- (t) Primary Care Network and Local Health Improvement – Viaduct
- (u) Primary Care Network and Local Health Improvement – Greenwood
- (v) Primary Care Network and Local Health Improvement - Tolson

By Order of the Council



Chief Executive